

Research and Development Grant

APPLICATION FORM

Version 1.0

Issued on 20th October 2025

This form is to be used for applications for support under the Research & Development *scheme* in terms of the Incentive Guidelines as issued on 23rd January 2024. Should these guidelines be updated, the latest version will be used to evaluate the application.

Details of the Research & Development scheme can be found at <https://maltaenterprise.com/support>.

This support is aimed businesses undertaking Industrial Research and Experimental Development activities that address scientific or technological uncertainties, and where the knowledge acquired is expected to lead towards the development of innovative products and solutions.

This support measure also encourages cooperation between organisations by providing additional assistance for collaborative research projects.

MALTA ENTERPRISE SHALL ONLY ACCEPT THIS FORM IF SUBMITTED THROUGH THE CLIENT PORTAL WHICH MAY BE ACCESSED FROM:

<https://clientportal.maltaenterprise.com/login>



MALTAENTERPRISE

Section 1 Applicant Details

Official Name of Applicant

Click or tap here to enter text.

Registered Address

Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.

Telephone number

Click or tap here to enter text.

E-mail address

Click or tap here to enter text.

Website

Click or tap here to enter text.

Business Type

Choose an item.

Business Identification Number

Click or tap here to enter text.

Jobsplus Employer Number

Click or tap here to enter text.

VAT Number

Click or tap here to enter text.

Income Tax Number

Click or tap here to enter text.

Contact Persons (You can provide the contact details of two persons with whom Malta Enterprise representatives can liaise in relation to this application)

*Name and surname**

Click or tap here to enter text.

Click or tap here to enter text.

*Designation**

Click or tap here to enter text.

Click or tap here to enter text.

*Email**

Click or tap here to enter text.

Click or tap here to enter text.

*Direct telephone**

Click or tap here to enter text.

Click or tap here to enter text.

Application Reference Number

(This can be extracted from the client portal when the application is created)

Click or tap here to enter text.

Name of Relationship Manager at Malta Enterprise

Click or tap here to enter text.

Section 2 Economic Activity

2.1 Please provide a description of your business activities

Click or tap here to enter text.

2.2 Economic Activity Classification

Information on economic activity classification can be found at <https://ec.europa.eu/eurostat/web/nace>

Select best description of your main economic activity

Choose an item.

Provide primary NACE code as per VAT registration

Click or tap here to enter text.

Provide secondary NACE code as per VAT registration (where applicable)

Click or tap here to enter text.

Section 3 Technical Project Description

3.1 Project Title

Click or tap here to enter text.

3.2 Project Scope (300 words)

Provide a high-level description of the project, indicating the specific objectives and expected results, including the methodologies adopted.

Click or tap here to enter text.

3.3 The R&D project is expected to result in:

Applicant to choose one from the below:

Choose an item.

Provide any relevant information to explain your selection:

Click or tap here to enter text.

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- 3.4 Please describe the intended outcomes, objectives and achievements through the implementation of this R&D project.

Intended Project Outcomes:

Click or tap here to enter text.

Project Objectives:

Click or tap here to enter text.

Expected Achievements:

Click or tap here to enter text.

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3.5 What is the current Technology Readiness Level (TRL), Please justify your assessment.

Kindly refer to the TRL scales indicated from: <https://euraxess.ec.europa.eu/career-development/researchers/manual-scientific-entrepreneurship/major-steps/trl>

Current TRL:

Choose an item.

Explain and justify your assessment of the Current TRL:

Click or tap here to enter text.

3.6 What TRL do you expect to reach through the implementation of this R&D project. Please justify your assessment.

Expected TRL following the implementation of the project:

Choose an item.

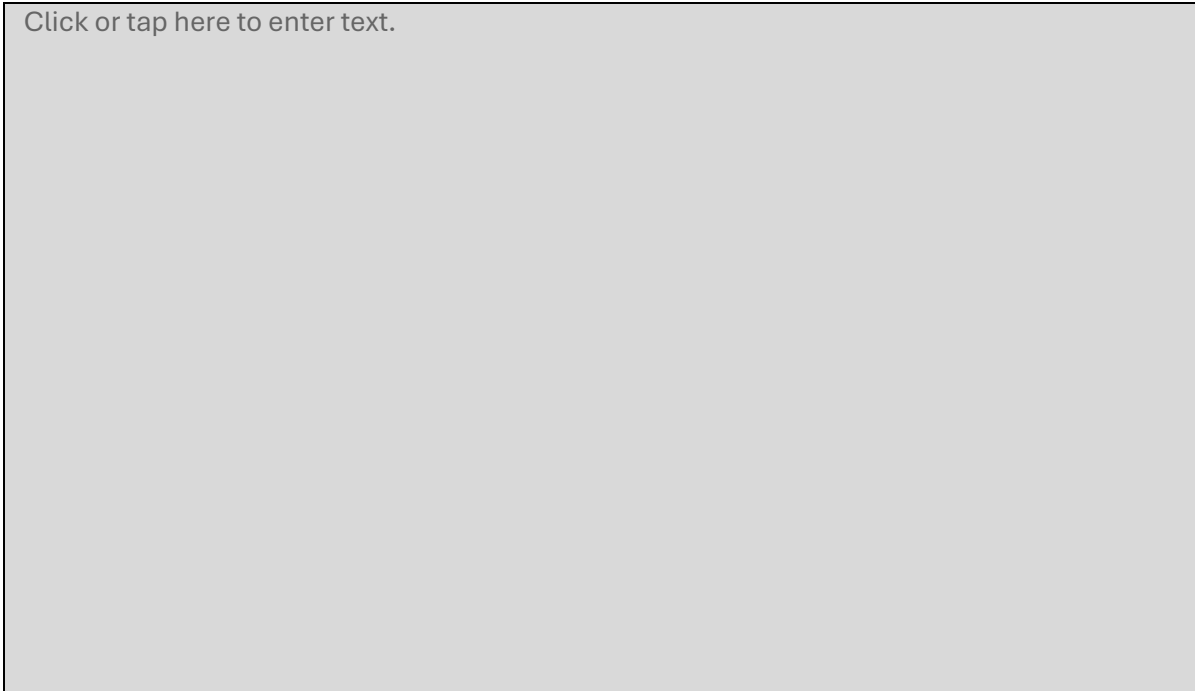
Explain and justify your assessment of the expected TRL following the implementation of the project:

Click or tap here to enter text.

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- 3.7 If this project involves a new product or service, please explain your strategy for bringing it to market or if this project involves an improvement, please describe the improvements and how they will enhance the current products or solutions.

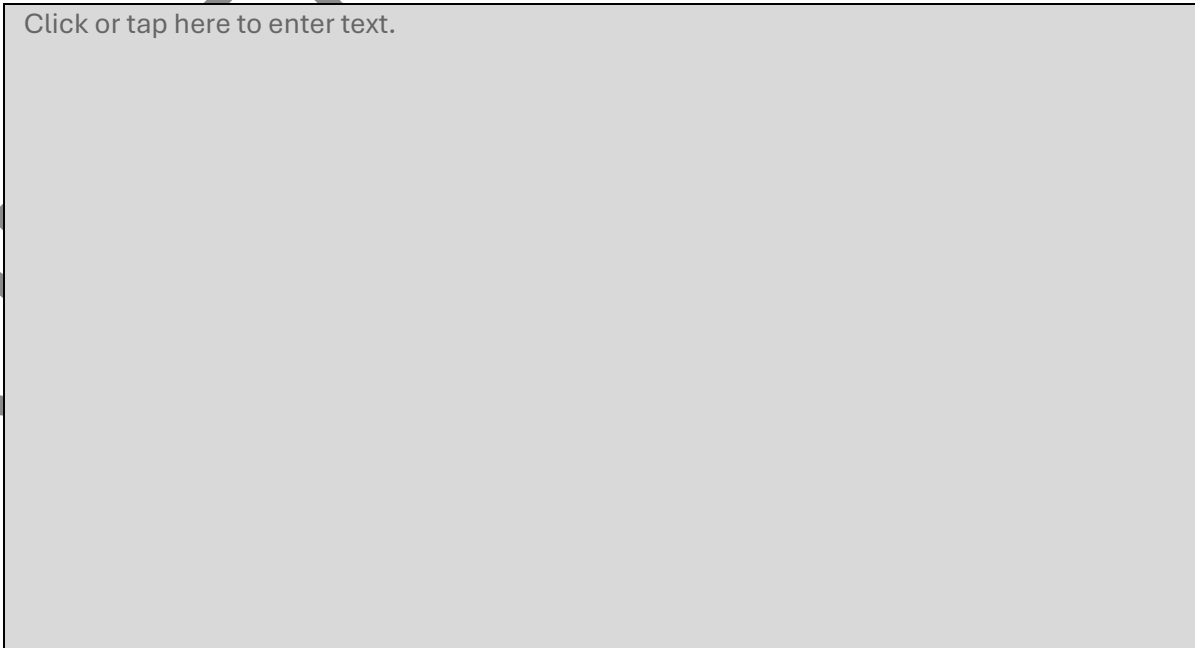
Click or tap here to enter text.



- 3.8 Provide the technological domain and context of the project, including any existing Intellectual Property. (150 words)

Briefly describe the project's technological domain (e.g. AI, electronics, environmental, etc) and the key current limitations it addresses such as performance, scalability, cost, or reliability, supported by objective evidence (e.g. benchmarks, reports, publications). Explain how the proposed solution fits within the current scientific or industrial context, noting whether it enables new technology, improves an existing process, or introduces a novel approach. Indicate the main application area and reference any relevant existing intellectual property related to the project.

Click or tap here to enter text.



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- 3.9 Provide details of the IP expected to be generated through the project such as patents, know-how and/or software.

Click or tap here to enter text.

- 3.10 Provide the details of the technical and organisational capacity to implement the project. (150 words)

In this section you should provide details on the internal organisational structure of the applicant such as the departments directly involved in the project, the internal R&D structure and the management and coordination model adopted for the project implementation.

Click or tap here to enter text.

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- 3.11 Provide details of external resources (these would include experts and other enterprises) that will be engaged for carrying out the project, explaining their role in the project.

Click or tap here to enter text.

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Section 4 – Collaborations

4.1 Indicate any one of the below statements which applies to the proposed project:

- The proposed project involves effective collaboration between undertakings among which at least one is an SME, and no single undertaking bears more than 70% of the eligible costs.
- The proposed project involves effective collaboration and is carried out in at least two Member States, or in a Member State and in a Contracting Party of the EEA Agreement, and no single undertaking bears more than 70% of the eligible costs.
- The proposed project involves effective collaboration between an undertaking and one or more research and knowledge dissemination organisations where the latter bear at least 10% of the eligible costs and have the right to publish their own research results.

4.2 If you have ticked any one of the above, you should list the partners involved in the project in the below table:

Partner Name	Country	SME	Research and knowledge dissemination organisations
Click or tap here to enter text	Click or tap here to enter text	<input type="checkbox"/>	<input type="checkbox"/>
Click or tap here to enter text	Click or tap here to enter text	<input type="checkbox"/>	<input type="checkbox"/>
Click or tap here to enter text	Click or tap here to enter text	<input type="checkbox"/>	<input type="checkbox"/>
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Click or tap here to enter text	Click or tap here to enter text	<input type="checkbox"/>	<input type="checkbox"/>

4.3 Provide details of how the Collaboration will be structured and the roles of the individual partners.

Click or tap here to enter text.

Section 5 Economic Analysis of the Project

- 5.1 Indicate the location where the project will be carried out. Please indicate if multiple locations will be used and whether the location is still liable to change.

Click or tap here to enter text.

- 5.2 List what further actions are envisaged following the completion of this R&D project in order to commercialise the results of the research? (e.g. regulatory approval, further investment, further research, ramp up to mass production and others).

- Click or tap here to enter text.

- 5.3 Considering your reply above, outline the expected business developments within 3 years post-project, such as production scale-up, commercial deployment, and/or entry into specific markets envisaged if the R&D project is successful.

Click or tap here to enter text.

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- 5.4 Indicate how the ownership of any IP generated from the R&D project, will be structured and managed and explain any plans on any IP generated will be exploited for financial gain.

Click or tap here to enter text.

- 5.5 Specify how the outcomes of the R&D project are expected to impact the commercial performance of the applicant's products or services. If you expect the outcomes of the R&D project to result in new product(s) or service(s) how will these be commercialised.

Click or tap here to enter text.

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- 5.6 Following commercialisation, provide an estimated timeline for achieving market entry, break-even and return on investment (ROI). Please also state the sales volume and revenue needed to reach break-even.

Click or tap here to enter text.

- 5.7 Explain whether the project will lead to a new revenue stream or enhance existing revenues and describe the scale and nature of the expected financial impact. State whether the product will enable entry into new geographic markets, industry verticals, or client segments.

Click or tap here to enter text.

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- 5.8 Should this project be successful, what are the expected new roles that will be created or enhanced. Provide an indication of the roles and salaries. Will the project create a requirement for a higher skilled workforce?

Click or tap here to enter text.

- 5.9 Indicate potential indirect benefits and spillover effects. In your reply, you can consider any indirect benefits to the applicant and how the project may benefit other third parties in Malta (e.g. workforce skill development, improved processes, opportunities to commence a doctoral degree and others).

- Click or tap here to enter text.

- 5.10 In reference to the Project Summary Sheet of the Annexes, provide more details on your financing plan and provide supporting documentation where available (e.g. commitment letters from third-party investors).

Click or tap here to enter text.

Section 6 Request for Support

6.1 Amount of Public Funding Requested as per applicable aid intensity

Please make sure that the below amount is the same as the Application Annexes. If these are different, the lower amount would be taken into consideration.

Euro Click or tap here to enter text.

6.2 Request for front-financing.

Front-Financing can only be linked to Cash Grants. When selecting this option, applicants must also submit a Cashflow Forecast (as indicated in the document submission checklist). The value of the Front-Financing will be established following a review of the project and cannot exceed 30% of the approved eligible costs or €300,000.

Projects Requesting front financing need to ensure that Start of Works does not occur prior to the approval of the Corporation.

Front financing is not being requested.

6.3 If in the project summary have indicated that the applicant requires support as a Cash Grant, and /or requires Front-Financing, will the applicant still undertake the R&D project should the Corporation opt to approve all the assistance as a Tax Credit and/or not award the Front-Financing? Explain and justify your reply.

Click or tap here to enter text.

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6.4 If the applicant is requesting the project to be considered for a top-up on the basis that the results will be widely disseminated, please select which of the below statements is applicable:

- The project results will not be IP-Protected and disseminated through publications, conferences, etc in at least 3 Member States
- The project results will be IP-protected and licenced at FRAND (Reasonable and non-discriminatory licensing) terms.

Explain your reply

Click or tap here to enter text.

Notes: Any support related to dissemination shall be disbursed after completion of the project and after proof that the results were widely disseminated is provided to the Corporation.

6.5 Please provide any other additional information related to the value of aid requested and the aid intensity established in the project cost breakdown:

Click or tap here to enter text.

Section 7 Personal Data Protection Information and Consent to Process Data

Contact email address of the Data Protection Officer: dpo@maltaenterprise.com

Referring to Articles 13 and 14 of the GDPR, the Right to be Informed, you will find how Malta Enterprise processes the data in this application. For further information refer to Malta Enterprise's [Privacy Policy](#).

Authorisation to engage with the Corporation on matters related to the Application. (If Applicable)

I the undersigned, as legal representative of the Applicant Undertaking, authorise the following Legal Bodies and/or Natural Persons to act on my behalf with Malta Enterprise Corporation with respect to matters related to the Application and any subsequent documentation exchanged between the two parties in relation to the same Application.

<i>Name of Legal Entity</i>	<i>Name and Surname of Natural Person granted authorisation (see Note 1)</i>	<i>E-mail address of party granted authorisation (see Note 2)</i>
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

Note 1: Leave empty if authorisation is intended to any natural person engaged with the Legal Entity. Otherwise specify the name and surname of the person(s) working for the Legal Entity to whom the authorisation is intended.

Note 2: Written communication with the Legal Entity and/or Natural Person granted authorisation via email will only be accepted via the email address specified in the table above. The Undersigned should be copied (via the email address specified in the Application) in any communication between the Corporation and the Person granted authorisation as per above table.

Employer Consent Form

The signature of this application confirms that any employment and personal data included in this application form is covered by the appropriate data subject consent as required by the prevalent Data Protection laws and regulations. The consent includes the sharing of data with other government entities where strictly necessary and required by law but also defines the purpose(s) for the processing of data of the captioned data subject/s in line with Article 5, Principles relating to processing of personal data and Article 7 Conditions of Consent of regulation (EU) 2016/679 dated 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation). Should the data subject withdraw his/ her consent to processing, the Corporation shall be informed immediately. Consequently, the Corporation may proceed with processing this data, verifying it with other agencies, and retain such data for the duration required by the applicable national and EU laws and regulations.

Declarations and request for Support

The individual countersigning this form and declaration must be duly authorised either in terms of the company's Memorandum & Articles of Association or in terms of an appropriate resolution of the Board of Directors.

- I. **Compliance with Incentive Guidelines** - The undersigned declares that the applicant will ensure compliance with the terms and conditions set out in the Incentive Guidelines.
- II. **Compliance with General Block Exemption Regulation** - The undersigned declares that the applicant will ensure compliance with the relevant provision of Commission Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty as amended by Commission Regulation (EU) 2017/1084 of 14 June 2017 amending Regulation (EU) No 651/2014 as regards aid for port and airport infrastructure, notification thresholds for aid for culture and heritage conservation and for aid for sport and multifunctional recreational infrastructures, and regional operating aid schemes for outermost regions and amending Regulation (EU) No 702/2014 as regards the calculation of eligible costs.
- III. **Double Funding and Cumulation** - The undersigned confirm that in this application the applicant has declared to the Corporation any additional public funding, financing, fiscal benefit or any other benefit awarded or applied for in respect to the project applied for or any cost items included in the project whether such was granted through National and/or European Union measures. The undersigned also confirms that following the submission of the application, the applicant will notify the Corporation of any additional public funding, financing, fiscal benefit or any other benefit awarded or applied for in respect to the project applied for or any cost items included in the project, whether such was granted through other National and/or European Union measures.
- IV. **Outstanding Recovery Order** - The undersigned confirms that the undertaking is not subject to any outstanding recovery order following a previous Commission decision declaring an aid illegal and incompatible with the Internal Market or to any recovery order present to any aid granted from a public entity in Malta.
- V. **Going Concern Status** - The undersigned confirms that to the best of his/her knowledge there is reasonable expectation that the undertaking has adequate resources to continue operating for the foreseeable future after taking into consideration significant issues in terms of but not limited to, current economic trends, business relations and contracts, sources of finance and litigation issues.
- VI. **Transparency** - The undersigned agrees that for any individual aid awarded in excess of EUR 100,000, the details of the beneficiary, the aid awarded, and the project details shall be published as provided for in Article 9 of the COMMISSION REGULATION (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty as amended by Commission Regulation (EU) 2017/1084 of 14 June 2017 amending Regulation (EU) No 651/2014 as regards aid for port and airport infrastructure, notification thresholds for aid for culture and heritage conservation and for aid for sport and multifunctional recreational infrastructures, and regional operating aid schemes for outermost regions and amending Regulation (EU) No 702/2014 as regards the calculation of eligible costs.
- VII. **Correctness and Completeness of information** – I confirm that any information provided in this application form and any other information given in support of this application is correct and complete, and I shall inform the Corporation should anything to the contrary transpire following the submission. The applicant agrees to provide the Corporation with any further information and documentation requested in processing this application and accepts that any further documentation will be considered as part of this application. The applicant also undertakes to immediately inform the Corporation of any alteration in the proposed project and to provide immediately any revised or

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updated documentation. The applicant accepts that information provided may be shared with other entities, bodies and experts as may be required for processing the application.

VIII. **Start of Works** - I understand Start of works has not occurred and that commencing the Project prior to the approval of the Corporation could render the project ineligible. The applicant may start the project at own risk on condition that the submission of the application contains the following information:

- (a) Applicant undertaking's name and size;
- (b) Description of the Project, including its start and end dates;
- (c) Location of the Project;
- (d) List of Project costs;
- (e) Type of aid (tax credits and/or grant), and amount of public funding requested for the Project.

Name and Surname	Click or tap here to enter text.
Designation (is applicable)	Click or tap here to enter text.
Date	Click or tap here to enter text.

X

Signature

(You can print the document, sign it and submit a signed scanned copy or sign this document electronically)

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Document Checklist

The below documents are mandatory and should be submitted with the application.

The Corporation may request a copy of quotations and/or clarifications on the services to be rendered, and costs incurred from third parties.

Application Annexes (SharePoint)

Kindly contact your RM so that you are given a SharePoint link with the latest version of this excel file. This is an integral part of the full application and should be submitted duly compiled where relevant.

Note: Malta Enterprise might request a breakdown of the Work Packages per partner, if it is a collaborative project.

Signed Project Summary

The Project Summary of the Application Annexes should be duly filled in and signed by an authorised representative. This needs to be uploaded with the other documents on the client portal.

CVs of persons who will be engaged in the project

Persons who will be directly dedicating time to the project and whose wages shall be claimed as part of the costs incurred for the project – required when applying for wage costs.

Tax Compliance Status Certificate

Issued by the Commissioner for Revenue not earlier than two (2) months from the date of application submission.

Enterprise Size Declaration

This declaration is to be filled directly in the applicant's profile on the Corporation's client portal. The data should reflect latest audited financial statements or latest management accounts.

Audited Financial Statements

Last two Audited Financial Statements covering the two (2) of the three (3) years immediately preceding the year of the application. Other business types that are not required to audit accounts should submit Management accounts (PL and Balance Sheet) covering the two (2) of the three (3) immediately preceding the year of the application.

Management Accounts for the year preceding the year of the application (unless audited accounts covering this year will be submitted).

Declaration that Applicant is not an Undertaking in Difficulty

This declaration is to be filled online from here (<https://maltaenterprise.jotform.com/251553756888979>) and needs to be uploaded with the other documents on the client portal.

The below documents should be submitted only if applicable:

Collaboration Agreement

If this is a collaborative project, please provide the collaboration agreement between the different partners.

A high level cashflow forecast of the project up to the expected break-even point. - This cashflow forecast is required when the applicant:

- *is requesting a cash grant that exceeds €300,000; or*
- *is requesting front financing; or*
- *has been established for less than 5 years; or*
- *is not currently operational in Malta.*

Irrespective of the above, the Corporation reserves the right to request a cashflow forecast during the evaluation process.

Business Plan

A Business Plan is required when the applicant:

- *is requesting a cash grant that exceeds €300,000; or*
- *has been established for less than 5 years; or*
- *is not currently operational in Malta.*

Any Other Supporting Documents

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